How to complete the Small Estates Declaration & Indemnity form (“Small estates package”)

In order that the death of the deceased shareholder in an Irish Registered Company may be noted on the Register of Members in respect of a sole shareholding it is required that you forward us the Original Irish Grant of Probate or an official sealed copy by the Irish Probate Office, as the shares in the Company are an Irish asset.

If it is not intended to extract an Irish Grant of Probate/Letters of Administration, you may register the shareholder’s death using our Small Estates Package. You may use this as long as the total value of the estate in the Republic of Ireland is not more than €20,000.

If you would like to use our Small Estates Package, please complete the Small Estates Declaration and Indemnity form and return to us completed, signed and stamped by Solicitor/Commissioner of Oaths to witness the personal representative(s) full name, address and signature(s). You are also required to enclose the following documents:

- The original death certificate or a copy stamped and certified by a Solicitor or bank
- A cheque, bankers draft or postal order made payable to ‘Link Registrars Limited’ for €175.00 (including VAT of 23%), or the sterling equivalent. You will need to check the conversation rate on-line or with your local bank. This administration fee is to cover the administration and guarantee fees needed to protect against any possible future claims that may result from recording the death without an Irish Grant of Probate/Letters of Administration.

Notes on completing the Small Estates Declaration & Indemnity form

Please read the following instructions carefully before completing the Small Estates Declaration and Indemnity form. The numbers below relate to the attached form.

1. **To the Directors of**
   Please enter the name of the Company the shares are held in. Please note that you must complete a separate form for each Company that you are requesting the Small Estates.

2. **Name, Address, Date of death and Value of shares.**
   Please complete this section in full including the value of the shares at the date of death. Please note as Registrars we are not regulated to provide share valuations. We wish to advise that a value of the shares as of date of death can be obtained from the Euronext Dublin Tel: 01 6174200 or website www.euronext.com, the London Stock Exchange Tel: +44 (0) 207 797 1000 or website www.londonstockexchange.com or a stockbroker.

3. **Full name(s) and Signature(s) of Personal Representative(s)**
   Please enter the full name, address and signature of all Personal representative(s) that you require to be added to the account.

4. **Solicitors Signature and Stamp.**
   Your Solicitor should sign and stamp this section as witness to the Personal representative(s) signatures entered in Section 3.

5. **Date.**
   Please enter date of completion of this form.
Small Estates Declaration & Indemnity

Please complete in BLOCK CAPITALS with either blue or black ink and return to the address below.

1 To the Directors of

and the Registrars, Link Asset Services

2 Name, address, date of death and value of shares


Date of death

We do solemnly and sincerely declare that I /We are the only person(s) entitled to deal with the estate of the said deceased.

The total value of the estate of the deceased in the Republic of Ireland does not exceed €20,000. No Liability to capital transfer tax or estate duty arises in respect of the estate of the deceased in the Republic of Ireland. Furthermore, no inheritance tax is payable on the estate of the deceased.

We do not intend nor, to the best of my/our knowledge, does any other person intend to apply for an Irish Grant of Probate or Letters of Administration, in respect of the estate of the deceased.

IN CONSIDERATION of you agreeing to place my/our name(s) upon your register of members as personal representative(s) without extracting an Irish Grant of Representation of the estate and accepting the Small Estates Declaration & Indemnity.

3 Full name(s) and Signature(s) of Personal Representative(s) (Please complete as required)

<table>
<thead>
<tr>
<th>Personal Representative 1</th>
<th>Personal Representative 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full name</td>
<td>Full name</td>
</tr>
<tr>
<td>Address</td>
<td>Address</td>
</tr>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Personal Representative 3</th>
<th>Personal Representative 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full name</td>
<td>Full name</td>
</tr>
<tr>
<td>Address</td>
<td>Address</td>
</tr>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
</tbody>
</table>

4 Solicitors signature and stamp

<table>
<thead>
<tr>
<th>Solicitors Signature</th>
<th>Solicitor or Commissioners of Oaths stamp</th>
</tr>
</thead>
<tbody>
<tr>
<td>(To witness Personal Representative(s) Signature(s))</td>
<td></td>
</tr>
</tbody>
</table>

5 Date

Please return this form, original death certificate or a copy stamped and certified by a Solicitor or bank, and Fee to Link Registrars Limited, P.O. Box 1110, Maynooth, Co Kildare, Ireland. Tel: +353 1 553 0050.